

Primary Prevention Educator



Position title:	Primary Prevention Educator
Position reports to:	General Manager - Primary Prevention Manager
Hours per fortnight:	45.6 (3 days/week) for 12 months
Award:	Social, Community, Home Care and Disability Services Industry Award 2010
Salary:	Level 6.1 plus 10.5% superannuation
Location:	39 Tower Road, New Town

About the role

SASS is seeking two passionate, energetic, and committed Primary Prevention Educators to join our Primary Prevention team as we develop a program which will assist organisations to improve workplace safety and culture. These part time roles will work collaboratively with the General Manager of Primary Prevention, selected businesses, and other Primary Prevention Educators to develop and implement a sustainable business model offering quality training and policy advice to Tasmanian organisations and businesses. The two roles will initially be appointed on a 12-month contract, with the potential to extend contracts if the program that is developed proves viable.

About SASS

The Sexual Assault Support Service (SASS) is a community-based support and counselling service for those who have been affected by sexual abuse. SASS also offers primary prevention education for schools, organisations, community groups and individuals.

SASS is funded by the Tasmanian Department of Communities (DoC), the Australian Department of Social Services (DSS) and the Department of Education (DoE). There are four operational areas within the organisation: counselling services (counselling and crisis response), training, administration and finance.

SASS is a values-based organisation, and these values listed below underpin the way we work:

- client-focus
- sincerity
- collaboration
- professionalism

As an employee of SASS, we will expect you and all staff to be committed to:

- Developing, promoting, delivering and assessing a range of training programs in various settings and to diverse audiences, on topics such as myths, facts and statistics about sexual assault; rape culture; consent; being an ethical bystander; responding to disclosures of sexual harm; harmful sexual behaviours in children; and tools for working with survivors of sexual assault.
- Developing and maintaining effective training resources, evaluation surveys and documentation in relation to training programs and community events.

- Contributing to the development of policies, procedures and processes that support the delivery of training programs.
- Administrative requirements and providing regular reports on training activities.
- Supporting training participants, including young people, who may be negatively affected by training content, and providing appropriate referral where required.
- Attending expos, forums, conferences and other community events as a SASS representative to promote our service and training programs.
- Participating with other SASS workers in providing a professional, flexible and responsive team environment.
- Contributing to the ongoing development of SASS policies and programs within a continuous quality improvement framework.
- Other duties / projects in line with SASS services as directed by the General Manager Primary Prevention, CEO or delegate.

Level of responsibility

Primary Prevention Educator will:

- Exercise a high degree of professional judgement
- Work with significant autonomy, under the direction of the General Manager Primary Prevention
- Work as a collaborative member of the SASS Team, working collegially with staff to support and encourage high levels of professionalism in the performance of their roles
- Exercise initiative in planning, setting priorities, and managing workload
- Adhere to all SASS policies and procedures, including the code of conduct
- Exercise sound judgement where procedures are not clearly defined
- Raise issues or concerns as soon as practicable

Qualifications, training and experience

Essential

- Excellent presentation delivery and learner engagement skills
- Excellent written and verbal communication skills
- Ability to create a safe learning space
- A commitment to social justice
- Working knowledge or awareness of trauma informed practice principles
- Understanding of issues associated with sexual assault
- A high level of workplace initiative and autonomy
- Computer literacy
- COVID vaccinations
- A National Police Check, current Working with Vulnerable People card and a current driver's license with ability to travel state-wide

Desirable

- Tertiary qualification in Counselling, Social Work, Psychology or other relevant field
- Certificate IV in Assessment and Training or Diploma of Training Design and Development
- Demonstrated skills in developing and implementing training programs

- Experience working with diverse groups of people from children and young people through to adults and professionals
- Thorough understanding of the stages of development in children
- Knowledge of harmful sexual behaviours, protective behaviour skills and managing vicarious trauma
- Experience working with people impacted by trauma
- Experience in delivering trauma informed client services
- Flexibility in working days / hours

Selection criteria

The following knowledge, skills, and experience will help SASS to assess and appoint two part time positions of Primary Prevention Educator. To assist your response we have included the additional skills and experiences that would be beneficial in the role. No candidate is expected to possess all additional skills and experience (*noted in italics*); however we encourage you to include any additional specific experiences in your reply.

1. Knowledge and understanding of human sexuality and issues relating to sexual assault and how they may impact on people's lives, including community attitudes about sexual assault.
2. Demonstrated ability to develop, promote and deliver high quality programs. *Experience running or establishing a new business or program will also be advantageous to this position.*
3. Ability to work collaboratively within a multi-disciplinary team, while also being able to work autonomously. *Prior experience developing strong relationships with internal and external stakeholders will be an advantage in this position, particularly building referrals and/or organisational partnerships.*
4. Extremely well developed written and verbal communication skills including presentation skills, negotiation, conflict management, and report writing skills. *Additionally, the ability to assess and report on the impact of cultural change initiatives in business, sporting or community organisations would be an advantage in this position.*
5. Experience working with diverse groups of people from children and young people through to adults and professionals. *Prior collaborative work with Tasmanian Aboriginal organisations will be useful in this position.*
6. Knowledge and understanding of frameworks of ethical practice; confidentiality; the requirements of mandatory reporting; and relevant statutes and laws. This includes working knowledge of statutory workplace requirements, including Workplace Health and Safety legislation. *Additionally, an understanding of organisational policy development and cultural change across business, sporting or community groups will be highly advantageous to this role.*